

# Shanklin Conservative Club

Telephone: 01983 863909

Email: [shanklin.con@virgin.net](mailto:shanklin.con@virgin.net)

## Reopening Plan

After 105 days of having the doors shut, we can finally welcome you back on Saturday 4<sup>th</sup> July! I'm sure that by now we are all used to the social distancing measures which have been introduced by the Government and have seen and adhered to the procedures put in place in all shops. Therefore, I hope you will understand why we are introducing the below measures which are in line with the Governments Covid Secure Guidance document published on Tuesday 23<sup>rd</sup> June.

The below measures are in place to mitigate the risk of potential transmission of Covid-19 while in the Club and are in place to protect you and our staff. By following the below procedures, we can do our very best to avoid transmitting the disease in the Club should you or a member of staff develop symptoms.

I'll address a couple of key points before moving onto the main plan as these will be of interest to the majority of members;

- Live Music Performances are currently prohibited. We are awaiting further guidance before booking any Entertainment.
- Live Broadcasts are also currently prohibited. Therefore we cannot currently show any live Sport but again, we are waiting for further guidance on this.
- I announced on Tuesday that we will only be operating table service. As clarified by Environmental Health today, table service is only required for food service. Drinks can be purchased from the Bar, with certain precautions in place.

I will try my hardest to get some clarity on the first two points above before we open and hopefully be able to proceed with both. I know that Live Music and Live Sport are a huge part of why a lot of you are members of the Club.

If you have been told to shield by the Government, please do not visit the Club before Saturday 1<sup>st</sup> August. We have a few staff members that are currently shielding, they will not be returning to work until then.

Please do not attend the Club if you or any members of your household or support bubble are showing symptoms of Covid-19. If you do show symptoms after visiting the Club, please let the Manager know as soon as possible. If we are informed of a Covid-19 positive case that has visited the Club, we will be able to trace who has been in contact with them and take the appropriate action. The Government has asked all Hospitality businesses to do the following;

‘The opening up of the economy following the COVID-19 outbreak is being supported by NHS Test and Trace. You should assist this service by keeping a temporary record of your customers and visitors for 21 days, in a way that is manageable for your business, and assist NHS Test and Trace with requests for that data if needed. This could help contain clusters or outbreaks. Many businesses that take bookings already have systems for recording their customers and visitors – including restaurants, hotels, and hair salons. If you do not already do this, you should do so to help fight the virus. We will work with industry and relevant bodies to design this system in line with data protection legislation, and set out details shortly.’

Therefore, we will be operating a strict booking system. For the first week, this booking system can only be used by full members of Shanklin Conservative Club. After the first week, we will open it up to Inter-Affiliated Members and Members Guests.

Members may book a table for up to 4 people. The tables will be set out to adhere to social distancing guidelines so please do not under any circumstances move any furniture. Government guidance still states that indoor gatherings should only be occurring in groups of up to two households. Therefore please adhere to this guidance when making a booking. Please let the staff member that takes your booking know which other members will be joining you. When making a booking, you will be able to book one of three time slots throughout the day;

- 11.00am – 3.00pm
- 3.15pm – 7.15pm
- 7.30pm – 11pm or Midnight on Friday & Saturdays.

The Club will be split up into 5 areas, please let the staff know which area you would prefer to sit in when making your booking. The areas are as follows;

- Sports Bar Area
- Lounge Area
- Old Restaurant Area
- Restaurant Area
- Dance Floor Area

When booking a time slot, the table is yours for the entire duration of the slot, so it’s up to you what time you wish to come into the Club. For example, if you book a table between 11am and 3pm, you may turn up at 12.30 if you wish but you must vacate that table by 3pm at the latest. This will give the staff enough time to clean and sanitise the table ready for the next booking.

If you wish to stay longer than your booked slot, please speak to a member of staff to see if there is availability during the next time slot. Walk ins will be available if there is sufficient free capacity, however, I would advise you to call the Club first to make sure we have adequate room to accommodate you. You will still need to let a staff member know the names of everyone on your table.

Hand sanitiser stations will be available at the main entrance of the Club, the toilets and the entrance to the Restaurant. Sanitiser bottles will also be available at each serving station at the Bar. Please make use of these and ensure you use the sanitiser provided when entering the Club.

Doors that can be removed have been removed. Doors that can't be removed will be wedged open to avoid cross contamination of door handles. Fire doors that need to be kept open have been fitted with automatic closers which will close the door should the fire alarm be activated.

The cloakroom will remain closed until social distancing measures are relaxed by the Government.

The middle sink will be blocked off in both sets of toilets and the middle urinal in the gents. During busier periods, we will also make the toilets in the Regency Suite available should you wish to use them. Please try and maintain a safe distance when in the toilets. If you have a face covering with you, I would advise you to use it while using the toilets. Please avoid having conversations while in the toilets and vacate them as soon as possible.

The gaming machines will be available to use, they will be spaced 2 metres apart. Each machine will have a table next to it with a tub of sanitising wipes should you wish to sanitise the buttons before playing. All machines will be cleaned regularly by staff where possible.

For the time being, all Club activities are suspended. These include Line Dancing, Bingo, Quiz Night, The Tea Dance, Weekend Entertainment and the Meat Draw, Bottle Draw and Chase The Ace Raffles. The Dart Boards and Snooker Tables will also be out of use until clearer guidance is available. As soon as we feel it is safe to proceed with the above, we will give you adequate notice before we resume.

## **At The Bar**

Members will not be permitted to sit or stand at the Bar. The Bar will be a service only area. Designated service areas will be clearly marked with floor stickers, these will all be 2 metres apart. Each service area will have a Perspex screen for staff to stand behind. Each service area will also have a bottle of hand sanitiser available. If all service areas are taken, please stand at least 1 metre behind one, 2 metres if possible. Once you have received your drinks, please leave the bar area and sit at your allocated table. Tables will be spaced a minimum of 1.5 metres apart. The measurement taken from the back of chairs.

Members are encouraged not to bring their empty glasses back to the Bar. These will be collected by staff when members vacate their tables. At this point the table will be cleaned and sanitised ready for the next customer.

Card payments are preferred. Card machines will be cleaned after each use. Please remember the contactless limit is now £45, avoid touching the machine if possible.

When paying for drinks using your membership card, please place your card on the bar so staff can see your card number. They can then process your transaction without having to touch your card.

## Dining In The Restaurant

Tables will be spaced a minimum of 1.5 metres apart, 2 metres where possible with the measurement taken from the back of chairs. Both dining areas will be utilised during busier periods. Bookings will be required to ensure adequate amounts of seating and staff are available. Bookings will be restricted to 4 people per table.

We will be operating a slightly smaller menu consisting of the most popular dishes and some of the Chef's specials. We will still have an Evening and Lunchtime menu as before. Due to social distancing requirements in the Kitchen, we will only have 1 Chef working at a time. There may be a short wait time during busier periods so please be patient with us. We hope to return to normal Kitchen operations as soon as possible.

Table cloths, cutlery, condiments, menus etc will be removed from the table so the table is completely clear when you sit down. A menu will be brought to you by a member of staff. The menu will be single use and thrown away once you have used it. Cutlery will be taken to the table at the same time as the meal is served. Condiments and salt and pepper will be available in sachets only. These will be taken to the table when requested by a customer. Please do not help yourself to these. Face masks and visors will be available for staff to use when serving food.

Your bill will be brought to your table and payment will be taken from you at your table. Please do not approach the Restaurant till area to place an order or make a payment. This is to protect you and the staff. Card machines will be cleaned after each use. Card payments are preferred, the contactless limit is now £45, please avoid touching the machine as much as possible.

Please follow the above safety measures and help us make the Club a safe environment to visit. Failure to observe the above safety measures will result in service not being provided and possible disciplinary action from the Committee.

I look forward to seeing you soon!

James